

**LMU Neighborhood Advisory Committee Meeting Notes**  
**Thursday, September 22, 2011**

**Attendees:** Clarence Griffin, Nate Kaplan, Linda Kokelaar, Erika Kemmerer, Richard Hofmeister, Ross Williams, Art Flores, Katie Pope, Pat Lyon, Jade Smith, Pat Coffelt

**Absent :** Cyndi Hench, Tony Ramos

**Introduction of Committee Members:**

- Clarence Griffin, LMU director of community and local government relations
- Nate Kaplan, Councilman Bill Rosendahl's office
- Jade Smith, LMU assistant dean of students
- Art Flores, ASLMU President
- Katie Pope – ASLMU officer
- Cyndi Hench, Westchester/Playa Neighborhood Council President
- Pat Lyon – Westchester/Playa Neighborhood Council
- Pat Coffelt, assistant chief, Department of Public Safety
- Erika Kemmerer, Westchester neighbor
- Linda Kokelaar –Westchester neighbor
- Ross Williams - Westchester neighbor
- Richard Hofmeister - Westchester neighbor
- Tony Ramos, LAPD senior lead officer

Neighborhood Advisory Committee Formation

Clarence Griffin presented the stated purpose of the NAC and read section 3.1.3.1 of the Development Agreement, which outlines the composition and function of the committee.

Neighborhood Advisory Committee. Property Owner shall form the LMU Neighborhood Advisory Committee (the "Committee") and assign a member of the Department of Communication and Government Relations as a community liaison. The Committee shall be comprised of a representative from the LMU Department of Public Safety, a representative from the LMU Student Affairs division, the university's community liaison, two LMU Students, four community representatives appointed by the applicable Council Office (which shall take into consideration the community members' proximity to LMU), two representatives appointed by the Westchester-Playa del Rey Neighborhood Council, one representative of the applicable Council Office, and one representative of the Los Angeles Police Department. The Committee shall meet at least four times per year, beginning the first year after the Effective Date, in regard to matters of public safety and student behavior in the community, and other community concerns. Meetings shall be scheduled in advance and open to the public. Notice for each meeting shall be: 1) advertised in advance in a local newspaper; 2) posted on the Loyola Marymount University website; and 3) distributed by e-mail to people who have requested such distribution as well as all Committee members and recent meeting attendees. The Council District Office that represents Loyola Marymount University and the immediately surrounding neighborhood shall also be notified in advance of all meetings. The community liaison shall also attend special meetings on reasonable notice called by a majority of the Committee. The Committee and LMU shall work together in good faith to reach a reasonable, practical resolution of matters, which addresses community concerns and legal requirements and operating and programmatic requirements of the university. LMU also shall submit the landscape plan for 80th Street, required by Section 7.1.C.1(g) of the Specific Plan, to the Council Office and the Committee for discussion at one of the Committee's public meetings prior to submittal to the Department of City Planning.

Recycling Center Update

Al Tipon, LMU director of facilities administration, gave an update on the completion of the recycling center relocation. He stated that the recycling operation was relocated into the Drollinger Plaza prior to August 15, 2011.

Landscaping Plan Update

Kathleen Flanagan, vice president of Communication and Government Relations, gave an update the landscaping plan. She stated that section B is complete and section C is planned for completion in the near future.

### Parking Plan Update

Mike Wong, LMU associate vice president of Administration, said that LMU will be instituting parking fees on campus for students, faculty and staff in the fall semester of 2012. He stated LMU's commitment to supporting permit parking districts in the neighborhood should the members of the community agree that one should be established.

Nate Kaplan discussed the parking permit district process and offered to contact the LADOT to get clarification of the process, requirements and limitations, associated with the creation of a permit parking district.

Linda Kokelaar, neighbor representative, discussed the limitations of the parking permit district in regards to the number of permits assigned to each home as well as the inconvenience of obtaining the permits.

### Students in the Community

Pat Coffelt, LMU Department of Public Safety, discussed the provisions made by LMU to ensure maximum coverage in the community to address student behavior issues in the neighborhood. She clarified that an LMU officer is available 24/7 from Thursday through Saturday to personally respond to calls from the community, and that officers are available Sunday-Wednesday to receive calls from the community.

Jade Smith, with Student Affairs, stated that off-campus students are required to register their addresses with the university. They also must complete an online orientation. Additionally, all first-year students must attend an orientation session at the beginning of the year where they are instructed on the appropriate behaviors in the community as well as the consequences related to behaviors that violate LMU's community standards. Jade Smith also articulated LMU's student follow-up process, mediation program and judicial affairs enforcement of conduct code.

Art Flores and Katie Pope, ASLMU representatives, shared student leaderships' efforts to reward students engaging in activities that are positive, as well as community engagement activities, such as farmers market, tailgating and community service projects.

Clarence Griffin referenced the information packets with contact information on how neighbors can report student disturbances in the community as well as the updated online LMU Report a Concern form [www.lmu.edu/reportaconcern](http://www.lmu.edu/reportaconcern).

Nate Kaplan referenced the pending "Party House Ordinance," which the city is deliberating. Currently in draft form, this ordinance would allow the City Attorney's Office to issue administrative citations. He indicated that this ordinance could be enacted as early as the end of December 2011.

### Non-Agenda Items/committee

Linda Kokelaar stated there would be an impact of a permit district on homeowners that frequently have visitors and asked whether the commitment from LMU of \$24,000 was an annual commitment. [The Development Agreement states that the commitment is annual and is silent on the issue of a sunset date.]

Erica Kemmerer stated that the committee should meet prior to Jan. 19, 2012, to work through the issues brought up during the meeting.

### Non-Agenda Items/Public Comment

#### **77<sup>th</sup> Street Gate**

Four LMU faculty members and one McConnell Avenue resident spoke in favor of re-opening the 77<sup>th</sup> Street gate, citing safety and transportation problems caused by the gate's closure.

Ms. Tommy Roys spoke in opposition to the re-opening of the gate, stating that the gate encouraged students to park on McConnell, which limited parking for homeowners in front of their property.

**Westchester Property Owners**

Greg Ripke, Westchester resident encouraged the committee to focus on the landlords in terms of addressing the student party house issue.

**Student Roaming**

Alexia Baum, a neighbor, discussed the issue of students roaming in the community, problems in communicating with LMU representatives and the need to know what options are available to address student disturbances in the neighborhood.

The next meeting date was set for Jan. 19, 2012