

February 2, 2017

Mr. Vincent P. Bertoni  
Director, Department of City Planning  
200 North Spring Street, Room 525  
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. Bertoni:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. In July 2016, LMU completed construction of a new Life Sciences building, the second project under the Master Plan.

During the fifth year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

- A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings have

been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Information about the Neighborhood Advisory Committee is regularly posted on the website <http://community.lmu.edu/forourneighbors/nac/>. This past year, committee meetings were held on February 17, 2016, May 11, 2016, August 23, 2016, and November 9, 2016.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A, is a non-exhaustive list of community organizations which have been provided community space on campus, without paying normal rental fees. Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

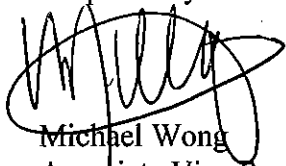
D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. In the summer of 2014, LMU developed a process for local residents to obtain reimbursement for the costs of up to three (3) annual permits and two (2) visitor permits annually. This process was utilized when permit parking districts were created on blocks of Fordham Road, Gonzaga Avenue, and Regis Way. Permit parking continues to be a topic of discussion at each Neighborhood Advisory Committee meeting.

E. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. The Life Sciences Building, which was the first new building constructed under the Master Plan, received LEED Gold Certification from the Green Building Rating System.

F. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,



Michael Wong  
Associate Vice President for Administration Services  
Loyola Marymount University

cc: David Solaiman Tehrani, Department of City Planning  
Jae Kim, Department of City Planning

## Exhibit A

### Community Group Meeting Space

	Event Name	Guest Count	Notes	Date
1	Race for Success 5K	300	The proceeds from the Race for Success benefit the local elementary, middle and high schools in Westchester and Playa del Rey. This event has been able to raise funds each year to save programs that would otherwise have been cut due to a decline in budgets.	3/5/2016
2	Rotary District 5280 High School Arts Contest	100	Art dance, music and speech competition for high school students hosted by Rotary District 5280.	3/5/2016
3	Blood Drive	200	Blood Drive hosted by UCLA Medical Center and LMU Service and Action inviting LMU Staff, Faculty, Students, and local community members to donate blood.	3/14-3/16/2016; 10/19-10/20/2016
4	Airport Marina Council Service: Tribute to Our Friends	200	The Airport Marina Counseling Service's annual Tribute to our Friends event raises funds for the mental health clinic that services the LA community.	4/2/2016
5	Rotaract Ethics Forum	30	Ethics forum hosted by Rotary District 5280.	4/9/2016
6	WISH MS Spring Fling Dance	150	Dance for WISH Middle School Students.	4/29/2016
7	Westchester Babe Ruth Celebration	150	Celebration at Page Stadium for Westchester Babe Ruth's 60th Anniversary.	6/4/2016
8	Election Polling Place	100	Voting for Westchester Community.	6/7/2016; 11/8/2016
9	Cowan Elementary 6th Grade Graduation	160	Cowan Elementary School 6th grade graduation.	6/9/2016
10	C3 Technology Conference	200	The core mission of the C3 Conference is to inform the educational community about the ethical, legal, safety, and security implications of technology use and illustrate how educators and parents can apply these concepts to their own setting.	8/8/16-8/10/16
11	WISH Charter High School Info Night	50	High School Information Night for WISH Charter.	10/25/2016; 12/13/2016
12	Westchester 75th Anniversary Reception	200	Westchester 75th Anniversary.	10/27/2016
13	Tiger Graduation	200	TIGER Graduates are K-12 students who participate in the Family of Schools Tiger Program.	12/3/2016
14	WISH Charter Winter Dance	80	WISH Charter Middle School Winter Dance.	12/15/2016

## Exhibit B

### **Meeting Room Costs Associated With Section 3.1.3.3**

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

#### Event Setup: \$20/hr.

Normal University business hours are Monday – Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting, which requires setup.

#### Audio-Visual (AV) Attendant: \$40/ hr.

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

#### Cleaning: \$30/ hr.

If the event requires or results in the need to schedule additional custodial or grounds staff, or carpet cleaning, there will be a charge. Events with guest counts of 100 or greater require a minimum of two custodial staff.

#### Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

#### Parking & Security: \$25-\$35 / hr., Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

## Exhibit C

### **William H. Hannon Library Historic Exhibits and Collections**

Public Exhibits and Collections / January 2016 through January 2017

#### **Access:**

Non-LMU visitors may access the library from 8 a.m. to 10 p.m. Monday through Friday, and 11 a.m. to 10 p.m. on Saturday and Sunday.<sup>1</sup> (Note: access hours may be limited during University breaks and holidays.)

Any visitor can purchase an annual library card that includes borrowing privileges. LMU Alumni and members of the local community (from zip codes 90045, 90094, or 90293) will be offered a reduced rate.<sup>2</sup>

#### **Library Resources and Collections:**

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use **all** of the library's resources once inside the building.<sup>3</sup> These resources include a print collection of over 500,000 volumes, 90 computers,<sup>4</sup> access to the campus wireless network, over 250 online subscription databases, research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

#### **Library Exhibits:**

Over the past year, the William H. Hannon Library hosted 15 exhibits featuring items from our collections and work from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

January – May 2016

*The Del Valle Vestments: The Devotion and Performance of a Matriarchy*  
/ LMU Library and LMU Department of Theatre Arts

The del Valles, a prominent Californio family, played a significant role in the early history of Los Angeles from the Mexican period through California's transition to statehood. Through numerous visits to the Archives and Special Collections, the Rancho Camulos Museum, and several other institutions in the area, students in Theater 498

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<sup>1</sup> <http://library.lmu.edu/hours>

<sup>2</sup> <http://library.lmu.edu/visitorservices/>

<sup>3</sup> Group study rooms are for current LMU students/staff/faculty only. (With rooms made available to LLS and Alumni on an as-available basis) During midterms and finals, priority for computers and research help are given to current LMU students.

<sup>4</sup> See Guest Computer Access Policy

<http://library.lmu.edu/computers&software/visitorcomputeraccess/>

examined and curated the historic vestments, their construction and production, the contexts of their use, and other del Valle family documents, photographs, and artifacts.

January – August 2016

***Comic Reflections on Academic Work***

/ LMU College of Communications and Fine Arts

This exhibit featured comics created by students in Dean Scheibel's "Introduction to Research in Communication Studies" course. Students were asked to reflect on their experience writing the required "literature review" for the course through a first-person "comic" narrative using Comic Life 3 software.

February 2016

***LMU Family of Schools Artwalk***

/ LMU Family of Schools

This was the 6<sup>th</sup> annual LMU Family of Schools art exhibit showcasing K-5 students' artistic interpretations of the theme "Integrating Visual Arts into L.A.'s Culture and Context."

February 2016

***The Music and Poetics of Devotion in the Jain and Sikh Traditions***

/ LMU Department of Theological Studies and the Uberoi Foundation

The images, hymnals, and stringed instrument (tanpura) displayed in this collection are dedicated to the revival of the extinct musical instruments and compositions that were used in Sikh worship. They are courtesy of the ANĀD Foundation, a Trust dedicated to the service, promotion, preservation and documentation of all tangible and intangible forms of arts and culture in India particularly within the heritage of Sikh devotional music (Kirtan).

April 2016

***Spine Poetry***

/ LMU Library

This exhibition invited students and staff to create "poems" based on the spine labels of books from the library's collections.

May – August 2016

***From Their Perspective IV: Commentaries on Modern Advertising Postcards***

/ LMU Library

Curated by 17 student assistants from eight library departments at LMU, this summer exhibition showcases our latest postcards acquisition, a donation of advertising postcards that are known as rack cards or freecards from the 1990s to early 2000s. These advertising postcards were produced for marketing campaigns to attract the public and to promote commodities, organizations, or services. They were often placed on racks in social venues, free for anyone to take.

August – December 2016

***So Short A Lease: Early Reflections on the Human Timeline***

/ LMU Library

The exhibition examined images and texts that engaged readers in early modern Europe, illuminating how people viewed time in relation to life, death, and faith. On display are

works by Shakespeare, Milton, and Thomas More. Illustrations showcased the artistry of Romeyn de Hooghe, Otto van Veen and Hans Holbein the Younger. Alongside these early works the exhibition acknowledges the contributions of J.T. Fraser to the advancement of scholarly dialogue related to all aspects of time, featuring materials from the J. T. Fraser Personal Papers and Collection of International Society for the Study of Time Records.

September – December 2016

***Being and Slow Time***

An exhibition by Paul Harris, Professor of English & Bellarmine Forum Co-Director, and Richard Turner, Bellarmine Forum Artist in Residence. "Being and Slow Time" was a designated "Slow Time Zone" created in conjunction with the 2016 Bellarmine Forum, Common Book, and SLOW LMU. The exhibition contained found objects related to the theme of "Slow Time" and the LMU Common Book, *A Tale for the Time Being*.

November 2016

**Veterans Day Appreciation**

/ LMU Veteran Programs

This exhibit showcased current and past LMU students and staff who served in the U.S. military.

November – December 2016

**Common Book Covers**

/ LMU Common Book Program

This exhibit showcased student artwork for the LMU Common Book contest, based on Ruth Ozeki's novel, *A Tale for the Time Being*.

November 2016

***Día de los Muertos***

/ LMU Chicana/o Latina/o Student Services & Latina/o Staff Association

Public altar and informational display about Día de Los Muertos, the Day of the Dead.

December 2016 – January 2017

***Visualizing Literature***

/ LMU Department of Art & Art History

Created by students in Marina Moevs's Fall 2016 ART 333 Visualizing Literature course, the works on display comprise three separate, thematically-linked assignments: The Past (Time) and The Present (Time). Students from Moevs's class visited our Archives and Special Collections classroom to view rare and unique objects from our collections. Their works are based on the students' interpretations of those objects as well as texts they read together in their course. The exhibition is inspired by the 2016 Bellarmine Forum and its "slow time" initiative.