

February 2, 2016

Mr. Michael LoGrande
Director, Department of City Planning
200 North Spring Street, Room 525
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. LoGrande:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. In July 2016, LMU completed construction of a new Life Sciences building, the second project under the Master Plan.

During the fifth year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

- A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings have

been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Additionally, notes from each meeting have been posted on the LMU community website <http://community.lmu.edu/nac>. This past year, meetings of the Neighborhood Advisory Committee were held on February 11, 2015, May 13, 2015, August 19, 2015, and November 18, 2015.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A, is a non-exhaustive list of community organizations which have been provided community space on campus, without paying normal rental fees. Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

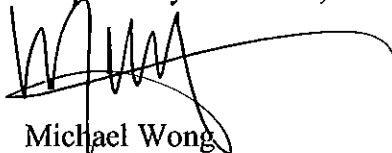
D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. In the summer of 2014, LMU developed a process for local residents to obtain reimbursement for the costs of up to three (3) annual permits and two (2) visitor permits annually. This process was utilized when a permit parking district was created on a block of Fordham Avenue. Permit parking continues to be a topic of discussion at each Neighborhood Advisory Committee meeting.

E. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. The Life Sciences Building, which was the first new building constructed under the Master Plan, received LEED Gold Certification from the Green Building Rating System.

F. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,



Michael Wong
Associate Vice President for Administration Services
Loyola Marymount University

cc: Kevin Jones, Department of City Planning
Simon Pastucha, Department of City Planning

Exhibit A

Community Group Meeting Space

	Event Name	Guest Count	Notes	Date
1	Westside Neighborhood Schools Basketball Practice	20	Basketball practice for members of the Westside Neighborhood School's Basketball team.	12/10/14-1/28/15
2	FOS/Exec Prep Homecoming Dance	200	Family of Schools Homecoming Dance.	1/10/2015
3	PAL Volunteer Recognition Gala and Fashion Show	250	Inglewood Parks, Recreation and Community Services Volunteer Gala.	1/17/2015
4	Latino Leadership Imitative Parent Conference	60	Latino Leadership Initiative Parent Conference.	2/28/2015
5	Impact Conference 2015	650	The IMPACT Conference is historically the largest annual conference focused on the civic engagement of college students in community service, service-learning, community-based research, advocacy and other forms of social action. . Sponsored by the Center for Service and Action.	2/19/15-2/21/15
6	Election Polling Place	100	Polling place for Westchester Community.	3/3/15, 5/19/15
7	WISH Lottery	100	WISH Charter School Lottery.	3/27/2015
8	Airport Marina Council Service: Tribute to Our Friends	200	The Airport Marina Counseling Service's annual Tribute to our Friends event raises funds for the mental health clinic that services the LA community.	3/28/2015
9	Rotary District 5280 High School Arts Contest	100	Art dance, music and speech competition for high school students hosted by Rotary District 5280.	3/28/2015
10	Race for Success 5K	300	The proceeds from the Race for Success benefit the local elementary, middle and high schools in Westchester and Playa del Rey. This event has been able to raise funds each year to save programs that would otherwise have been cut due to decline in budgets.	4/25/2015
11	St Columbkille Gala 2015	120	St. Columbkille School's Fifth Annual Awards Dinner to honor a community who has made a significant impact in the lives of our students.	5/16/2015
12	Playa Vista Elementary End of the Year Reception	60	End of the year reception for Playa Vista Elementary parents and teachers.	6/2/2015
13	Cowan Elementary 6th Grade Graduation	160	Cowan Elementary School 6th grade graduation	6/3/2015
14	C3 Technology Conference	200	The core mission of the C3 Conference is to inform the educational community about the ethical, legal, safety, and security implications of technology use and illustrate how educators and parents can apply these concepts to their own setting.	8/10/15-8/12/15
15	Blood Drive	200	Blood Drive hosted by UCLA Medical Center and LMU Service and Action inviting LMU Staff, Faculty, Students, and local community members to donate blood.	10/7/15-10/9/15
16	Tiger Graduation	200	TIGER Graduates are K-12 students who participate in the Family of Schools Tiger Program.	11/22/2015

Exhibit B

Meeting Room Costs Associated With Section 3.1.3.3

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

Event Setup: \$20 /hr

Normal university business hours are Monday –Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting which requires setup.

Audio-Visual (AV) Attendant: \$30/ hr

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

Cleaning: \$30 / hr

If the event requires or results in the need to schedule additional custodial or grounds staff, or carpet cleaning, there will be a charge. Events with guest counts of 100 or greater require a minimum of two custodial staff.

Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

Parking & Security: \$25-\$35 / hr, Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

Exhibit C

William H. Hannon Library Historic Exhibits and Collections

Public Exhibits and Collections / January 2015 through December 2015

Access:

This past year, the William H. Hannon Library increased free and public access to its collections and spaces by 2 hours during the week. Non-LMU visitors may now access the library from 8 a.m. to 10 p.m. Monday through Friday, and 11 a.m. to 10 p.m. on Saturday and Sunday.¹ (Note: access hours may be limited during University breaks and holidays.)

Any visitor can purchase an annual library card that includes borrowing privileges. LMU Alumni and members of the local community (from zip codes 90045, 90094, or 90293) will be offered a reduced rate.²

Library Resources and Collections:

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use **all** of the library's resources once inside the building.³ These resources include a print collection of over 500,000 volumes, 90 computers,⁴ access to the campus wireless network, over 250 online subscription databases, research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

Library Exhibits:

Over the past year, the William H. Hannon Library hosted 15 exhibits featuring items from our collections and work from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

¹ <http://library.lmu.edu/hours>

² <http://library.lmu.edu/generalinformation>

³ Group study rooms are for current LMU students/staff/faculty only. (With rooms made available to LLS and Alumni on an as-available basis) During midterms and finals, priority for computers and research help are given to current LMU students.

⁴ See Guest Computer Access Policy (new policy effective Nov 2014)

<http://library.lmu.edu/usingthelibrary/technology/computerequipmentandsoftware/guestcomputeraccess/>

January – May 2015

Not Silent: Finding Voices in Civil War Artifacts

/ LMU Department of Archives & Special Collections

To commemorate the sesquicentennial anniversary of the Civil War, the Department of Archives and Special Collections at Loyola Marymount University collaborated with Dr. Carla Bittel's Fall 2014 "History 550: The Civil War" seminar in order to curate an exhibit titled *Not Silent: Finding Voices in Civil War Artifacts*.

January – December 2015

Comic Reflections on Academic Work

/ LMU Library

This exhibit featured comics created by students in Dean Scheibel's "Introduction to Research in Communication Studies" course. Students were asked to reflect on their experience writing the required "literature review" for the course through a first-person "comic" narrative using Comic Life 3 software.

February 2015

LMU Family of Schools Artwalk

/ LMU Family of Schools

This was the 5th annual LMU Family of Schools art exhibit showcasing K-5 students' artistic interpretations of the theme "Celebrating Black History: Culture, Community, and Contributions."

March 2015

Tomodachi Inouye Scholars Program

/ LMU Ethnic and Intercultural Services

The Tomodachi Inouye Scholars program honored the late U.S. Senator Daniel K. Inouye of Hawaii, who believed that the relationship between the United States and Japan was the most important bilateral relationship in the world. This exhibition showcased LMU students' experience with a unique exchange program between the U.S. and Japan.

May – August 2015

Vintage Adding Machines

/ LMU College of Business Administration

This exhibit showcased the development and evolution of early adding business machines, from the Abacus to mechanical and electric machines. It connected the mechanical era to the computer era through brief histories of several companies such as Remington Rand, Burroughs, Monroe, Victor, Underwood, Marchant, R.C. Allen, Todd, and Comptometer.

May – August 2015

From Their Perspective III: Imagining the LMU Students Through Yearbooks

/ LMU Department of Archives & Special Collections

Summer exhibition that explores the Hannon Library student assistants' personal exploration of the University Archives. We asked our student curators to choose a yearbook from University Archives, imagine what life might have been like as a student

during that time, and reflect on how that differs from life as a current LMU student. Students also chose a spread in the yearbook to accompany their caption in the gallery's display cases.

August 2015

Temsalet: Phenomenal Ethiopian Women

/ Marymount Institute Press and Tsehai Publishers

This exhibit highlighted a recent publication of inspiring stories and beautiful photographic portraits of Ethiopian women who have broken through personal and societal barriers to become leaders in their fields.

August – December 2015

An Independent Will: The Rise of Women's Literacy

/ LMU Department of Archives & Special Collections

This exhibit examined the rise of literacy and the practice of reading among Western women. Curated by graduate student Dana England.

October 2015

Remembering the Armenian Genocide: One Hundred Years Later

/ LMU Jesuit Community

Images by photographer Shiraz on sacred places and religious monuments of Historic Armenia.

October 2015

Veterans Day Appreciation

/ LMU Veteran Programs

This exhibit showcased current and past LMU students and staff who served in the U.S. military.

October – November 2015

Common Book Covers

/ LMU Common Book Program

This exhibit showcased student artwork for the LMU Common Book contest, based on Nina Revoyr's novel, *Southland*.

November 2015

Día de los Muertos

/ LMU Chicana/o Latina/o Student Services & Latina/o Staff Association

Public altar and informational display about Día de Los Muertos, the Day of the Dead.

November 2015

Ignatian Heritage Month

/ LMU Ignatian Leadership Institute

The Ignatian Heritage Month contest was announced at the beginning of October. Students, faculty, and staff were invited to submit photos that responded to the prompt:

"Nothing is More Practical than Finding God." This exhibit included the top submissions from that contest.

December 2015 – January 2016

Experimental Typography

/ LMU Department of Art & Art History

Students from Saeri Dobson's Experiment Typography class attended the William H. Hannon Library's Human Library event and spoke with individuals who had unique life experiences. As a final project for the class, the students created t-shirts based on those conversations.

December 2015 – January 2016

Visualizing Literature

/ LMU Department of Art & Art History

The Fall 2015 Visualizing Literature class created various independent projects and one group project responding to the LMU Department of Archives and Special Collections exhibition, An Independent Will: Ride of Women's Literacy. They researched classic fairy tales and analyzed them through a feminist lens.