

February 10, 2015

Mr. Michael LoGrande
Director, Department of City Planning
200 North Spring Street, Room 525
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. LoGrande:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. In summer 2013, LMU began construction of a new Life Sciences building, the second project under the Master Plan.

During the fourth year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

- A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings have

been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Additionally, notes from each meeting have been posted on the LMU community website <http://community.lmu.edu/nac>. This past year, meetings of the Neighborhood Advisory Committee were held on February 13, 2014, May 14, 2014, August 20, 2014, and November 12, 2014.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A, is a non-exhaustive list of community organizations which have been provided community space on campus, without paying normal rental fees. Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

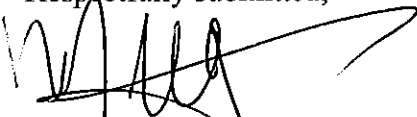
D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. In the summer of 2014, LMU developed a process for local residents to obtain reimbursement for the costs of up to three (3) annual permits and two (2) visitor permits annually. This process was utilized when a permit parking district was created on a block of Fordham Avenue. Permit parking continues to be a topic of discussion at each Neighborhood Advisory Committee meeting.

E. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. LMU has not yet constructed any new buildings under the Master Plan, however the Life Sciences Building, which is scheduled to be the first new building constructed under the Master Plan, is designed to meet the standards of Silver LEED Certification.

F. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,



Michael P. Wong
Associate Vice President for Administration Services
Loyola Marymount University

cc: Simon Pastucha, Department of City Planning
Kevin Jones, Department of City Planning

Exhibit A

Community Group Meeting Space

	Event Name	Guest Count	Notes	Date
1	Ascension Gala and Silent Auction	250	Silent auction and gala. Sponsored by Service and Action and School of Education. This event will honor Shane Martin.	6/7/2014
2	Blood Drive	200	Blood Drive hosted by UCLA Medical Center and LMU Service and Action inviting LMU Faculty, Staff, Students and local community members to donate blood. Sponsored by Service and Action.	10/7/14-10/9/14
3	Counselor Appreciation Day	40	Workshops and receptions for high school and community college counselors.	11/7/2014
4	FOS Wish Charter Reception	40	Reception for local elementary school. Sponsored by School of Education's Family of Schools.	6/5/2014
5	Gan West Fundraiser	75	Fundraiser for the local Gan West Preschool. Sponsored by the Department of Public Safety.	11/16/2014
6	General Election Voting Place	200	Voting location for Westchester Community. Sponsored by Community and Government Relations.	11/4/2014
7	LAFD Bicycle Training	40	LAFD invited to run drills on campus. Sponsored by the Department of Public Safety.	10/10/2014
8	PAL Fashion Show and Volunteer Recognition Gala	256	City of Inglewood Parks, Recreations and Community Services Department Gala. Sponsored by LMU's Department of Public Safety.	1/4/2014
9	Play Vista Elementary End of the Year Reception	60	End of the year reception for Playa Vista Elementary parents and teachers. Sponsored by the School of Education.	5/30/2014
10	Race for Success 5K	300	The proceeds from the Race for Success benefit the local elementary, middle and high schools in Westchester and Playa del Rey. This event has been able to raise funds each year to save programs that would otherwise have been cut due to decline in budgets. Sponsored by LMU Community & Government Relations.	3/8/2014
11	Rotary District 5280 High School Arts Contest	100	Art, dance, music and speech competition for high school students hosted by Rotary District 5280. Sponsored by the Dean of the College of Fine Arts	3/1/2014
12	Tiger Graduation	200	TIGER Graduates are K-12 students who participate in the Family of Schools Tiger Program. Sponsored by LMU School of Education.	11/22/2014
13	US Coast Guard Briefing	40	Meeting for members of the United States Coast Guard. Sponsored by the SVP of Administration.	5/17/2014
14	Westside Neighborhood Schools Basketball Practice	20	Basketball practice for members of the Westside Neighborhood Schools Basketball team. Sponsored by Community Relations.	12/10/14-1/28/15

Exhibit B

Meeting Room Costs Associated With Section 3.1.3.3

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

Event Setup: \$20 /hr

Normal university business hours are Monday –Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting which requires setup.

Audio-Visual (AV) Attendant: \$30/ hr

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

Cleaning: \$30 / hr

If the event requires or results in the need to schedule additional custodial or grounds staff, or carpet cleaning, there will be a charge. Events with guest counts of 100 or greater require a minimum of two custodial staff.

Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

Parking & Security: \$25-\$35 / hr, Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

Exhibit C

William H. Hannon Library Historic Exhibits and Collections

Public Exhibits and Collections / March 2014 through February 2015

Access:

Over the past year, access to the William H. Hannon Library has been free and open to the public from 8 a.m. to 8 p.m. Monday through Friday, and 11 a.m. to 8 p.m. on Saturday and Sunday.¹ (Note: access hours may be limited during University breaks and holidays.)

LMU Alumni and Westchester and Playa Del Rey residents (with proof of residence) may apply for a free guest library card that offers access to the library between 8 p.m. and 2 a.m. Sun-Th, and 8 p.m. and midnight Fri-Sat. Any visitor can purchase an annual library card that includes borrowing privileges.²

Note that, effective March 1, 2015, the library is discontinuing its guest visitor access card program (described above) in favor of a simpler, more expansive access program. We will be open to all from 8 a.m. to 10 p.m. Monday through Friday, and 11 a.m. to 10 p.m. on Saturday and Sunday. Effective the same date, the library is also reducing the cost of annual borrowing privileges for residents of 90045, 90094, and 90293 zip codes to \$100 from \$300.

Library Resources and Collections:

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use **all** of the library's resources once inside the building.³ These resources include a print collection of over 500,000 volumes, 90 computers,⁴ access to the campus wireless network, over 250 online subscription databases, research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

¹ <http://library.lmu.edu/hours>

² http://library.lmu.edu/Services/visitors/Borrowing_Privileges.htm

³ Group study rooms are for current LMU students/staff/faculty only. (With rooms made available to LLS and Alumni on an as-available basis) During midterms and finals, priority for computers and research help are given to current LMU students.

⁴ See Guest Computer Access Policy (new policy effective Nov 2014)

<http://library.lmu.edu/usingthelibrary/technology/computerequipmentandsoftware/guestcomputeraccess/>

Library Exhibits:

Over the past 12 months, the William H. Hannon Library hosted 9 exhibits featuring items from our collections and work from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

January – May 2014

Virtually Transformed: Special Collections in the Digital Age

/ LMU Department of Archives & Special Collections

This exhibition explored how preservation of special collections was transformed by the digital age. It also examined how innovations in technology have provided broader access and opened new channels for students and researchers to interact with rare materials and historical records.

February 2014

Celebrating Black History: Culture, Community, and Contributions

/ LMU Family of Schools

This was the 5th annual LMU Family of Schools art exhibit showcasing K-5 students' artistic interpretations of the theme "Celebrating Black History: Culture, Community, and Contributions."

March – June 2014

Picturing Paradise / Destellos del Paraíso: Cuadros from the Peruvian Women of Pamplona Alta as Visions of Hope / LMU Theological Studies

A traveling exhibition featuring over fifty embroidered and appliquéd fabric artworks created by women's cooperatives in Peru, celebrating women, faith, and creativity as a force for transformation.

May – August 2014

From Their Perspective II: Exploring Self Through Postcards / LMU Department of Archives & Special Collections

Summer exhibition that explores the Hannon Library student assistants' personal exploration of the Werner Von Boltensern postcard collection. Each postcard featured illuminates an aspect of their own identity. The corresponding captions reveal stories of family heritage, favorite vacation memories, and an enthusiastic engagement with LMU's Study Abroad program. Together, these stories represent a broad spectrum of cultural diversity and a strong, vibrant spirit.

August – December 2014

Moby-Dick: A Whale of a Text / LMU Department of Archives & Special Collections

Exhibition dedicated to rare books, manuscripts, and artifacts exploring themes in Herman Melville's enigmatic American classic novel, Moby-Dick.

September – November 2014

The Art of Yantra: Divine Transmissions / LMU Asian Pacific Studies & New Century Foundation

Exhibition featuring the sacred art of Shakti energy and Guan Yin hair Yantras from Dakini master, author, yogini and healer, Yuan Miao.

October – November 2014

Sabato Rodia's Towers in Watts / LMU English Department

Exhibition featuring vintage photographs of Watts Towers by Seymour Rosen (c)

SPACES - Saving and Preserving Arts and Cultural Environments.

November 2014

Día de los Muertos / LMU Chicana/o Latina/o Student Services & Latina/o Staff Association

Public altar and informational display about Día de Los Muertos, the Day of the Dead. The LMU Library also partnered with the Los Angeles Public Library to coordinate a community altar built by LMU students and local Westchester High students on site at the Westchester-Loyola Village LAPL branch.

November 2014 – January 2015

Sea Song Journey / LMU Department of Art & Art History

Exhibition featuring the creative work of student artists enrolled in Professor Jane Brucker and Digital Scholarship Librarian Melanie Hubbard's ART/ENG 398 course, *Visualizing Literature*.