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February 11, 2014

Mr. Michael LoGrande
Director, Department of City Planning
200 North Spring Street, Room 525
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. LoGrande:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. In summer 2013, LMU began construction of a new Life Sciences building, the second project under the Master Plan.

During the third year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

- A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings have

been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Additionally, notes from each meeting have been posted on the LMU community website <http://community.lmu.edu/aboutlmu/masterplan/neighborhoodadvisorycommittee/>

This past year, meetings of the Neighborhood Advisory Committee were held on February 13, 2013, May 8, 2013, August 22, 2013, and November 13, 2013. The next meeting is scheduled for February 13, 2014.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A is a non-exhaustive list of community benefit organizations which have been provided community space on campus, without paying normal rental fees. Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. At this time, no permit parking district has been implemented, however permit parking has been discussed at each of the Neighborhood Advisory Committee meetings held to date.

E. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. LMU has not yet constructed any new buildings under the Master Plan, however the Life Sciences Building, which is scheduled to be the first new building constructed under the Master Plan, will be designed to meet the standards of Silver LEED Certification.

F. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,

Mike Wong
Associate Vice President of Administration Services
Loyola Marymount University

cc: Shana Bonstin, Department of City Planning
Dan Scott, Department of City Planning
Greg Shoop, Department of City Planning
Michelle Singh, Department of City Planning

Exhibit A				
	Event Name	Guest Count	Notes	Date
1	Airport Marina Council Service: Tribute to Our Friends	200	The Airport Marina Counseling Service's annual Tribute to our Friends event raises fund for the mental health clinic that services the LA community. Sponsored by the Dean of the College of Fine Arts	3/22/14
2	Ascension Gala and Silent Auction	300	Silent auction and gala benefiting Ascension School. This event will also honor board member Shane Martin. Sponsored by Service and Action and the School of Education.	6/7/14
3	Blood Drive	200	Blood Drive hosted by UCLA Medical Center and LMU Service and Action inviting LMU Faculty, Staff, Students and local community members to donate blood. Sponsored by Service and Action	10/6/13-10/8/13 2/18/14-2/20/14
4	C3 Technology Conference	200	The core mission of the C3 Conference is to inform the educational community about the ethical, legal, safety, and security implications of technology use and illustrate how educators and parents can apply these concepts to their own setting. Sponsored by the School of Education, Dean's Office.	8/11-8/14, 2014
5	California Catholic Conference of Bishops	20	Meeting space for the California Catholic Conference of Bishops. Sponsored by the School of Education.	5/28/13
6	Catholic Schools Consortium Council	50	Provided both assembly space for Catholic Schools Consortium Council of Advisors.	4/16/13
7	Counselor Appreciation Day	40	Workshops and receptions for high school and community college counselors.	11/15/13
8	Cowan Elementary School 5th Grade Performance	160	Cowan Elementary School 5th graders perform for parents, friends and family. Sponsored by the School of Education	3/12/13
9	Family of Schools College Workshops	100	Workshops hosted to benefit local high school students. Sponsored by the School of Education	10/16/13
10	Family of Schools Talent Show	200	Talent show for a local Family of Schools partner school. Sponsored by the School of Education.	6/5/13
11	FOS St Bernard's Retreat	25	Retreat for faculty at local St Bernard's High School. Sponsored by the School of Education	11/26/13
12	Hack the Classroom Seminar	100	Seminar/Lecture for teachers and principals of the LA Archdiocese. Sponsored by the LMU Center for Catholic Education (School of Education)	11/23/13
13	LA's Best Advisory Board Meeting	26	LA's Best is a non-profit organization whose mission is to provide a safe and supervised after school education, enrichment and recognition program for elementary school children ages 5 to 12 in the city of Los Angeles. Sponsored by the Dean of the College of Fine Arts.	10/23/13
14	Latino Leadership Initiative Workshop	40	Latino Leadership Initiative will provide a leadership workshop for middle and high school aged students. Sponsored by Ethnic and Intercultural Services.	3/16/13
15	Library Neighborhood Outreach and Storytime	40	Outreach to local elementary school students and their parents. Sponsored by the Library	11/25/13
16	Mayoral Voting Place	200	Voting location for Westchester Community. Sponsored by Community and Government Relations.	5/21/13
17	Nan Henderson Resiliency Training	30-50	Nan Henderson, M.S.W., is the co-founder and president of Resiliency In Action, a publishing and training company in Southern California. Her training helps prepare educators, social workers, counselors, and all helping professionals to teach others "How to Move from Risk to Resiliency." Guests pay to attend this training. Sponsored by the School of Education.	10/6-10/7, 2013
18	Paderewski Music Society Board Meeting	15	A charitable nonprofit organization, was established in 2008 by a group of prominent musicians and music lovers alike to uphold the legacy of the great Polish pianist, statesman and philanthropist, Ignacy Jan Paderewski. Their goal is to encourage a young generation of pianists. Sponsored by the Department of Music.	4/20/13
19	Peace 4 Kids Foster Youth Event	160	Foster youth from Los Angeles County visit LMU for a day of career and college awareness activities. Sponsored by Community and Government Relations	2/1/14
20	Play Vista Elementary End of the Year Reception	60	End of the year reception for Playa Vista Elementary parents and teachers. Sponsored by the School of Education.	6/4/13
21	Race for Success 5K	300	The proceeds from the Race for Success benefit the local elementary, middle and high schools in Westchester and Playa del Rey. This event has been able to raise funds each year to save programs that would otherwise have been cut due to decline in budgets. Sponsored by LMU Community & Government Relations.	3/8/14
22	Rotary District 5280 High School Arts Contest	100	Art, dance, music and speech competition for high school students hosted by Rotary District 5280. Sponsored by the Dean of the College of Fine Arts	3/9/2013 3/1/2014
23	Silicon Beach LA Job Fair and Panel	200	Silicon Beach LA is a company that promotes job opportunities in LA to local college students. UCLA and USC were both invited to attend this event along with LMU students and local community members. Sponsored by Career Development Services	6/15/13
24	Tiger Graduation	200	TIGER Graduates are K-12 students who participate in the Family of Schools Tiger Program. Sponsored by LMU School of Education.	12/7/13
25	Westchester Chess Tournament	80	Chess tournament hosted by Westchester Community. Sponsored by Community and Government Relations	3/9/13
26	Western University of Health Sciences	25	Meeting space for the Western University of Health Sciences. Sponsored by the Health and Human Services Department, part of the College of Science and Engineering	4/11/13
27	Wright Middle School Planning Meeting	22	A meeting for school administrators at Wright Middle School. Sponsored by the School of Education.	5/24/13

Exhibit B

Meeting Room Costs Associated With Section 3.1.3.3

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

Event Setup: \$20 /hr

Normal university business hours are Monday –Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting which requires setup.

Audio-Visual (AV) Attendant: \$30/ hr

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

Cleaning: \$30 / hr

If the event requires or results in the need to schedule additional custodial or grounds staff, or carpet cleaning, there will be a charge. Events with guest counts of 100 or greater require a minimum of two custodial staff.

Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

Parking & Security: \$25-\$35 / hr, Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

Exhibit C

William H. Hannon Library Historic Exhibits and Collections

Public Exhibits and Collections / March 2013 through February 2014

Access:

Access to the William H. Hannon Library is always free and open to the public from 8 a.m. to 8 p.m. Monday through Friday, and 11 a.m. to 8 p.m. on Saturday and Sunday.¹ (Note: access hours may be limited during University breaks and holidays)

LMU Alumni and Westchester and Playa Del Rey residents (with proof of residence) may apply for a free guest library card that offers access to the library between 8 p.m. and 2 a.m. Sun-Th, and 8 p.m. and midnight Fri-Sat. Any visitor can purchase an annual library card that includes borrowing privileges.²

Library Resources and Collections:

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use **all** of the library's resources once inside the building.³ These resources include a print collection of over 500,000 volumes, 90 computers, access to the campus wireless network, over 250 online subscription databases, expert research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

Library Exhibits:

Over the past 12 months, the William H. Hannon Library hosted 9 exhibits featuring items from our collections and work from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

January – April 2013

Gill's Legacy: LMU Students' Posters / Laband Art Gallery

Student work inspired by the printmaker and typographer Eric Gill, the subject of the concurrent exhibition at LMU's Laband Art Gallery, *Eric Gill: Iconography*.

January – May 2013

¹ <http://library.lmu.edu/hours>

² http://library.lmu.edu/Services/visitors/Borrowing_Privileges.htm

³ Group study rooms are for current LMU students/staff/faculty only. (With rooms made available to LLS and Alumni on an as-available basis) During midterms and finals, priority for computers and research help are given to current LMU students.

Singular Wisdom: The King James Bible and Early Printed Bibles / LMU Department of Archives & Special Collections

This companion exhibit to Jan/Feb 2013 traveling exhibition *Manifold Greatness* showcased LMU's rare books and manuscripts, along with a second edition of the King James Bible on loan from the William Andrews Clark Memorial Library at UCLA.

March 2013

Neighborhoods / LMU Family of Schools

This was the 4th annual LMU Family of Schools art exhibit showcasing K-5 students' artistic interpretations of the theme "Neighborhoods."

May – July 2013

150 Years of Swami Vivekananda: Pioneer of Transcendental Pluralism / LMU Department of Yoga Studies

The 2-month exhibition celebrated the 150th anniversary of Swami Vivekananda and features photographs of Vivekananda in America and posters on his life and teachings. Its opening coincided with the reception for a 2-day conference on "Vedanta and Its Many Manifestations: Yesterday, Today and Tomorrow" (June 15 and 16) and the presentation of the Bridgebuilder Award to Indian Cultural Ambassador and Vedantic scholar, Dr. Karan Singh. The exhibition also inaugurated Loyola Marymount's newly established program in Yoga Studies.

May – August 2013

From Their Perspective: Student Assistant Discoveries in Archives & Special Collections / LMU Department of Archives & Special Collections

Featured some of the most rare and unique materials within the Archives and Special Collections found by students and highlighted why the students find them interesting, compelling or, simply, fun.

August – December 2013

Crossing Thresholds: An Entry into Gothic Fiction / LMU Department of Archives & Special Collections

One of the LMU Library's contributions to a semester-long partnership⁴ with the Laband Art Gallery and the Ben Maltz Gallery at OTIS College of Art and Design spanning four exhibitions and thirteen public programs, this exhibition explored the notion of the literary Gothic as a genre characterized by a deep involvement with the space of the threshold, literally and metaphorically.

November 2013

Día de los Muertos / LMU Chicana/o Latina/o Student Services & Latina/o Staff Association

Public altar and informational display about Día de Los Muertos, the Day of the Dead. The LMU Library also partnered with the Los Angeles Public Library to coordinate a

⁴ <http://cfa.lmu.edu/labandgallery/programs/spacesbetween/>

community altar built by LMU students and local Westchester High students on site at the Westchester-Loyola Village LAPL branch.

September – December 2013

Prison Art & Experience / art, photography, and ephemera by Franky Carrillo

The exhibition told Franky's story through art, artifacts, and ephemera. The exhibition allowed us to learn about a man who spent 20 years in a cell for a murder he did not commit, and to consider how many others live their lives from behind bars.

January – February 2014

The Circuit: From Mother India to the Roof of the World / photography by Hunter Joslin

This exhibition of LMU graduate student Hunter Joslin's photography captures the beauty of local people and the colorful spirit of their mystical land.