

February 12, 2013

Mr. Michael LoGrande  
Director, Department of City Planning  
200 North Spring Street, Room 525  
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. LoGrande:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. In summer 2013, LMU intends to begin construction of a new Life Sciences building, the second project under the Master Plan.

During the second year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings

have been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Additionally, notes from each meeting have been posted on the LMU community website <http://community.lmu.edu/masterplan/neighborhoodadvisorycommittee/>. To date, meetings of the Neighborhood Advisory Committee have been held on January 19, 2012, April 19, 2012, August 8, 2012 and November 14, 2012. The next meeting is scheduled for February 13, 2013.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A is a non-exhaustive list of community benefit organizations which have been provided community space on campus, without paying normal rental fees. Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

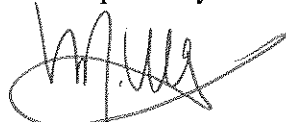
D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. At this time, no permit parking district has been implemented, however permit parking has been discussed at each of the Neighborhood Advisory Committee meetings held to date.

E. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. LMU has not yet constructed any new buildings under the Master Plan, however the Life Sciences Building, which is scheduled to be the first new building constructed under the Master Plan, will be designed to meet the standards of Silver LEED Certification.

F. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,



Mike Wong  
Associate Vice President of Administration Services  
Loyola Marymount University

cc: Shana Bonstin, Department of City Planning  
Dan Scott, Department of City Planning  
Marc Woerschling, Department of City Planning  
Angela Trinh, Department of City Planning

**Exhibit A**

	<b>Event Name</b>	<b>Guest Count</b>	<b>Notes</b>	<b>Date</b>
1	C3 Technology Conference	200	The core mission of the C3 Conference is to inform the educational community about the ethical, legal, safety, and security implications of technology use and illustrate how educators and parents can apply these concepts to their own setting. Sponsored by the School of Education, Dean's Office.	8/5-8/8, 2013
2	CA Association for Play Therapy Workshop	60	The California Association for Play Therapy is a state branch of the Association for Play Therapy. Their primary purpose is to provide a forum for the discussion of play therapy ideas and concerns. Sponsored by the School of Education	8/3/2013
3	CAPEA Meeting	25	CAPEA (California Association of Professors of Education Administration) is an organization of professors from private and public colleges or universities dedicated to the education of school leaders. Sponsored by the School of Education.	3/4/2013
4	Catholic Ed Symposiums	25-50	Symposium/Lecture for teachers and principals of the LA Archdiocese. Sponsored by the LMU Center for Catholic Education (School of Education)	10/5/12, 10/18/12, 11/30/12, 2/15/13, 3/22/13
5	Catholic School Board Training	50	Training for teachers and principals of the LA Archdiocese. Sponsored by the LMU Center for Catholic Education (School of Education)	2/4/2013
6	Catholic Schools Consortium Council	50	Provided both assembly space for Catholic Schools Consortium Council of Advisors.	9/21/12 and 4/16/12
7	CollegeBoard Fall Counselor Workshop	125	Workshop put on by CollegeBoard to provide updates and resources for College Admission Counselors. CollegeBoard promotes excellence and equity in education through programs for K-12 and higher education institutions, and by providing students a path to college opportunities, including financial support and scholarships. Sponsored by LMU Admissions.	9/19/2012
8	Counselor Appreciation Day	40	Workshops and receptions for high school and community college counselors.	11/9/2012
9	Delta Sigma Theta Float Committee Meeting	40	Delta Sigma Theta Sorority, Inc. is a private, non-profit organization whose purpose is to provide assistance and support through established programs in local communities throughout the world. A sisterhood of more than 200,000 predominately Black college educated women, the Sorority currently has over 900 chapters. Sponsored by the School of Education	5/12/2012
10	Delta Sigma Theta 100 Year Celebration	125	Delta Sigma Theta Sorority, Inc. is a private, non-profit organization whose purpose is to provide assistance and support through established programs in local communities throughout the world. A sisterhood of more than 200,000 predominately Black college educated women, the Sorority currently has over 900 chapters. Sponsored by the School of Education	6/10/2012
11	Hack the Classroom Seminar	100	Seminar/Lecture for teachers and principals of the LA Archdiocese. Sponsored by the LMU Center for Catholic Education (School of Education)	4/20/2013
12	Kaplan Test Prep	40	Tests are offered to anyone in the wider Westchester community who register for practice Kaplan tests. Kaplan is the world leader in test preparation and has served millions of students since its founding more than 70 years ago. Kaplan offers preparation for more than 90 standardized tests for college and graduate school admissions and English-language proficiency, as well as academic tutoring and pre-college test prep for students in their K through 12 years. In addition, Kaplan Test Prep offers programs to prepare professionals for a variety of licensing and advanced designation exams as well as continuing education in various fields. Sponsored by LMU Extension	12/18/2012
13	LAPD Hispanic Forum	100	A forum and workshop for hispanic members of the LAPD.	11/14/2012
14	LMU Village to Village	150	Village to Village Southern California is a partnership between LMU and Westchester/Playa Villages. This event is sponsored by Communications and Government Relations	4/2-4/3, 2013
15	Mayoral Debates	300	Debates by candidates running for the office of the Mayor in Los Angeles. Sponsored by the Center for the Study of Los Angeles and Community and Government Relations	2/5/2013
16	Mayoral Voting Place	500	Voting location for Westchester Community. Sponsored by Community and Government Relations.	3/5/2013
17	MLK Day for Foster Kids	300	Peace4Kids provides assistance to at-risk youth in the South Los Angeles neighborhoods of Watts, Willowbrook and Compton. Sponsored by LMU Community and Government Relations.	1/19/2013
18	MMF Conference	120	The mission of MMF (Millenium Momentum Foundation) is to increase the number of students and young professionals from various ethnic groups in public policy and other public service related fields through education, mentoring, and leadership development training. Sponsored by Community and Government Relations.	4/6/2013
19	NCEA Regional Conference	50	The National Catholic Educational Association (NCEA) is a professional membership organization that provides leadership, direction, and service to fulfill the evangelizing, catechizing, and teaching mission of the Church. Sponsored by the LMU Center for Catholic Education (School of Education).	12/3/2012

20	NCEA Summer Conference	80	The National Catholic Educational Association (NCEA) is a professional membership organization that provides leadership, direction, and service to fulfill the evangelizing, catechizing, and teaching mission of the Church. Sponsored by the LMU Center for Catholic Education (School of Education).	6/26-28, 2013
21	New and Future Teachers	150	Workshop designed to teach and support new teachers already placed in schools and future teachers preparing to enter the workforce. Event draws teachers from across Los Angeles. Sponsored by LMU Dept. of Natural Science & LMU School of Education.	10/6/2012
22	Presidential Election Voting	1000	Voting location for Westchester Community. Sponsored by Community and Government Relations.	11/6/2012
23	Race for Success 5K	300	The proceeds from the Race for Success benefit the local elementary, middle and high schools in Westchester and Playa del Rey. This event has been able to raise funds each year to save programs that would otherwise have been cut due to decline in budgets. Sponsored by LMU Community & Government Relations.	4/19/2013
24	Nan Henderson Resiliency Training	30-50	Nan Henderson, M.S.W., is the co-founder and president of Resiliency In Action, a publishing and training company in Southern California. Her training helps prepare educators, social workers, counselors, and all helping professionals to teach others "How to Move from Risk to Resiliency." Guests pay to attend this training. Sponsored by the School of Education.	10/1-10/2, 2012
25	Share, Learn Connect Conference	200	Workshop/conference for counselors who are members of the Western Association for College Admission counseling. Sponsored by LMU Admissions	1/17/2013
26	Tiger Graduation	100	TIGER Graduates are K-12 students who participate in the Tiger Program (more info above). Sponsored by LMU School of Education.	12/8/2012
27	Tiger Town Hall Meeting	150	Provided meeting space for town hall meeting organized by the Learning Rights Law Center's TIGER Parents – a group focused on engaging and organizing parents to discuss their needs in supporting their children with disabilities in the public school system. The group reaches over 150 families from 15 school districts throughout Los Angeles County. Sponsored by LMU School of Education.	10/6/2012
28	Westchester High School AP Testing	100	Provided classroom space for students of Westchester High School to take standardized Advanced Placement tests for college credit upon high school graduation.	5/1/13-5/12/13. *dates are not finalized yet
29	Westport Heights Elementary School Picnic	100	Picnic for the students of Westport Heights Elementary School. Sponsored by the School of Education	10/21/2012

## Exhibit B

### Meeting Room Costs Associated With Section 3.1.3.3

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

#### Event Setup: \$20 /hr

Normal university business hours are Monday –Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting which requires setup.

#### Audio-Visual (AV) Attendant: \$30/ hr

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

#### Cleaning: \$30 / hr

If the event requires or results in the need to schedule additional custodial or grounds staff, or carpet cleaning, there will be a charge. Events with guest counts of 100 or greater require a minimum of two custodial staff.

#### Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

#### Parking & Security: \$25-\$35 / hr, Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

## Exhibit C

### William H. Hannon Library Historic Exhibits and Collections

Public Exhibits and Collections / March 2012 through February 2013

#### **Access:**

Access to the William H. Hannon Library is always free and open to the public from 8 a.m. to 8 p.m. Monday through Friday, and 11 a.m. to 8 p.m. on Saturday and Sunday. (Note: access hours may be limited during University breaks and holidays)

LMU Alumni and Westchester and Playa Del Rey residents (with proof of residence) may apply for a free guest library card that offers access to the library between 8 p.m. and 2 a.m. Sun-Th, and 8 p.m. and midnight Fri-Sat. Any visitor can purchase an annual library card that includes borrowing privileges.

#### **Library Resources and Collections:**

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use **all** of the library's resources once inside the building.<sup>1</sup> These resources include a print collection of nearly 500,000 volumes, 90 computers, access to the campus wireless network, over 250 online subscription databases, expert research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

#### **Library Exhibits:**

Over the past 12 months, the William H. Hannon Library hosted 13 exhibits featuring items from our collections and those from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

January – March 2012

#### ***Sustaining Scholarship: Archival Collections at the William H. Hannon Library*** / LMU Department of Archives & Special Collections

Exhibit highlights the research, historical, and teaching value of the department's manuscript collections for the university, the scholarly community, and the broader public. Featured materials include photographs, printed ephemera, authors' rough drafts, maps, personal correspondence, and newspapers.

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March 2012

***Veil(s): An Extraordinary Photographic Experience*** / Southern California Alumni Chapter of Lebanese American University in partnership with the LMU Department of Women's Studies and the William H. Hannon Library

The Hannon Library was the only West Coast venue for a beautiful, challenging photographic exhibit exploring perceptions of the veil from the 19th century to the present, and chronicling veiled women from all walks of life: Christian, Muslim, and Jewish.

April – June 2012

***The Heart, The Gift, and the Book*** / LMU Department of Archives & Special Collections

The fourth and final Centennial exhibition honored 100 years of Special Collections donors and the important treasures they entrusted to LMU. This exhibition presented first editions, exceptionally beautiful specimens, and historically noteworthy volumes from our rare book collections.

April – June 2012

***The Saraval Collection***

Exhibit of facsimiles of medieval manuscripts, brought to LMU through the efforts of the Jewish Studies Program. We were the first North American institution to host this display of fascinating and rare collection of Hebrew manuscripts, significant not only because they demonstrate the unique cultural heritage of the Jewish community, but also because they show the significant role that Poland and the Czech Republic played in preserving that heritage.

April – July 2012

***Book Graffiti: The Writing's Not Always on the Wall*** / student work

The work in this exhibition was created by LMU students enrolled in ART 453, an advanced drawing class taught by Professor Jane Brucker. Leading into a Special Collections exhibition on book graffiti that opened on August 16, 2012, these artists explored items from the library's rare book collection as part of their creative process.

August – December 2012

***I Was Here: Book and Artifact Graffiti Throughout Time*** / LMU Department of Archives & Special Collections

This companion exhibition to Book Graffiti explored the fascinating range of inscriptions, scribbles and doodles left by centuries of readers and writers, the identity of whom is now mostly lost in time. Display included rare printed books from the 15th through 19th centuries, facsimile leaves of the famous Ellesmere Canterbury Tales (ca. 1400 A.D.), and ancient artifacts on loan from the LMU Archaeology Center, the oldest of which is over three thousand years old.

August – December 2012

***Floating Garden, by Motoi Yamamoto / Laband Art Gallery***

This three story banner on display in the library's central staircase, by Japanese artist Motoi Yamamoto, was part of a larger exhibition, *Return to the Sea: Saltworks by Motoi Yamamoto*, on view at LMU's Laband Art Gallery from September 8 – December 8, 2012.

August – October 2012

***State of the Art and Mind / work by Jean Francois Podevin***

The central piece of this exhibition was Podevin's "Composite Memories," which combines a spectrum of image-making techniques, from drawing and sketching to photography and digital imaging. Its unlimited juxtapositions of imagery highlight contradictions between the imaginary and the real.

The exhibit was one piece of an interdisciplinary symposium at LMU called Operation STEAMroller (for Science, Technology, Engineering, Art and Mathematics + Humanities) that sought to motivate participants to consider art and education outside of specialized silos of knowledge.

October – December 2012

***Crude Reflections: Oil, Ruin, and Resistance in the Amazon Rainforest / by Lou Dematteis with work by John Quigley, SpectralQ***

Photographer Lou Dematteis took his camera into Ecuador's Amazon rainforest and brought back images of the exquisite beauty of the land and its indigenous peoples. He also brought back a darker perspective—shocking images of the devastating effects of Chevron's oil-extraction practices, both on the environment and on the people who inhabit the region. In the face of disease, death and the contamination of their land, this exhibit documents of the Ecuadoran peoples' frontline fight for environmental justice and heroic struggle to save their rainforest. These powerful images were accompanied by moving first-person testimonies from the peoples of the Amazon.

November 2012

***Día de los Muertos / Chicana/o Latina/o Student Services & Latina/o Staff Association***  
Public altar and informational display about Día de Los Muertos, the Day of the Dead

January – February 2013

***Manifold Greatness: The Creation and Afterlife of the King James Bible***

The William H. Hannon Library was one of forty libraries nationwide that were selected to host this traveling exhibition, created to celebrate the 400th anniversary of the King James Bible. The exhibition was organized by the Folger Shakespeare Library, Washington, D.C., and the American Library Association Public Programs Office. It is based on an exhibition of the same name developed by the Folger Shakespeare Library and the Bodleian Library, University of Oxford, with assistance from the Harry Ransom Center of the University of Texas. The traveling exhibition was made possible by a major grant from the National Endowment for the Humanities. Four public programs were designed to supplement the themes in the exhibition.



January – May 2013

***Singular Wisdom: The King James Bible and Early Printed Bibles*** / LMU Department of Archives & Special Collections

This companion exhibit to *Manifold Greatness* showcases LMU's rare books and manuscripts, along with a second edition of the King James Bible on loan from the William Andrews Clark Memorial Library at UCLA.

January – March 2013

***Gill's Legacy: LMU Students' Posters*** / Laband Art Gallery

Student work inspired by the printmaker and typographer Eric Gill, the subject of the concurrent exhibition at LMU's Laband Art Gallery, *Eric Gill: Iconography*.