

February 21, 2012

Mr. Michael LoGrande
Director, Department of City Planning
200 North Spring Street, Room 525
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. LoGrande:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. LMU tentatively intends to begin construction of the new Life Sciences building in 2014, and continues to work on fundraising to begin construction of the balance of the entitled Project.

During the first year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings have been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Additionally, notes from each meeting have been posted on the LMU community website [http://www.lmu.edu/sites/Community_home/Master_Plan/Neighborhood_Advisory Committee.htm](http://www.lmu.edu/sites/Community_home/Master_Plan/Neighborhood_Advisory_Committee.htm). To date, meetings of the Neighborhood Advisory Committee have been held on September 22, 2011 and January 19, 2012, in addition to an interim planning session held on January 12, 2012 at the request of the community representatives on the committee. The next meeting is scheduled for April 2012.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A is a non-exhaustive list of community benefit organizations which have been provided community space on campus, without paying normal rental fees. This list includes meetings of the Neighborhood Advisory Committee, which have been held on campus at no cost. As required by Section 3.1.3.3, Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. At this time, no permit parking district has been implemented, however permit parking has been discussed at each of the Neighborhood Advisory Committee meetings held to date.

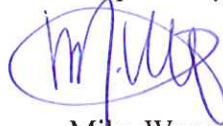
E. In compliance with Sections 3.1.3.5, LMU relocated the Recycling / Waste Management Area in the summer of 2011, as the first project of the Master Plan. The Recycling Area was relocated to the lower level of Drollinger Parking Structure, and the parking displaced by such relocation was moved to the former location of the Recycling Area, beyond a 12 foot landscaped buffer. Parking in this area has been designated for Faculty and Staff only.

F. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. LMU has not yet constructed any new buildings under the Master Plan, however the Life Sciences Building, which is scheduled to be the first new building constructed under the Master Plan, will be designed to meet the standards of Silver LEED Certification.

G. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,



Mike Wong
Associate Vice President of Administration Services
Loyola Marymount University

cc: Honorable Councilmember Bill Rosendahl, Attn: Nate Kaplan
Laura Cadogan, Esq, Office of the City Attorney
Dan Scott, Department of City Planning
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Exhibit A

Event Name		Guest Count	Notes	Date
1	5th Annual Recovery Summit	425	The Summit is one of Southern California's most prominent addiction conferences. This program is devoted to recovery from alcoholism and drug addiction. Presenters and panelists include psychologists, sober living providers, physicians, homeless services providers, interventionists, social workers and criminal justice professionals. Sponsored by LMU Student Affairs.	10/15/2011
2	Celebration of Achievement	200	Awards program for High School students. Sponsored by LMU Office of Admissions.	6/3/2012
3	Congressional Debate Forum	80	Provided venue for debate by three candidates for the Congressional District #36 seat, Debra Bowen, Janice Hahn and Mike Gin. Sponsored by LMU University Relations.	5/4/2011
4	Culver City Chamber Leadership Event	40	Leadership Institute for Culver City Chamber of Commerce. Sponsored by LMU Extension program.	9/15/2011
5	Cycle Summit	100	Meeting for the Los Angeles Department of Transportation. Sponsored by LMU Community and Government Relations Office.	4/12/2012
6	Dollars for Scholars	300	Through its Dollars for Scholars program, Scholarship America partners with more than 1700 communities, corporations, colleges and universities across the country to help students with beyond high school by providing scholarships at the grassroots level. Sponsored by LMU Financial Aid.	11/12/2011
7	Green Dot Board of Directors Meeting	30	Green Dot Public Schools is committed to changing the landscape of public education in Los Angeles so that every child can be successful in college, leadership, and life. Green Dot is fulfilling this mission by running high-achieving public charter schools that are focused on graduating students and fully preparing them for college. In addition, Green Dot is dedicated to helping parents throughout the city organize and demand more of their neighborhood schools, the overarching goal being to encourage the Los Angeles Unified School District to implement bold reform and improve the city's public schools. Sponsored by LMU School of Education.	2/3/11 and 2/3/2012
8	Free Kaplan Practice Tests	40	Tests are offered to anyone in the wider Westchester community who register for practice Kaplan tests. Kaplan is the world leader in test preparation and has served millions of students since its founding more than 70 years ago. Kaplan offers preparation for more than 90 standardized tests for college and graduate school admissions and English-language proficiency, as well as academic tutoring and pre-college test prep for students in their K through 12 years. In addition, Kaplan Test Prep offers programs to prepare professionals for a variety of licensing and advanced designation exams as well as continuing education in various fields. Sponsored by LMU Extension	2/5/2011
9	FOS Professional Development	60	Professional Development for Wright Middle School sponsored by the LMU Family of Schools Program.	9/6/2011
10	Healthcare Reform and Addiction Services	100	Dr Thomas Freese of UCLA presented to the Los Angeles area addiction treatment community on the ramifications of health care funding and associated changes. Sponsored by LMU Student Affairs	7/22/2011
11	Inclusion Conference	250	Nationwide conference for Catholic School Principals. Sponsored by LMU School of Education.	3/3/2012
12	JAS Board Meeting	40	Meeting of the Japan American Society to discuss and showcase Electric Vehicles. Sponsored by Community and Government Relations	5/19/2011
13	LAUSD Meeting	150	Meeting of the members of the LA Unified School District Board. Sponsored by LMU School of Education.	8/19/2011
14	MLK Day for Foster Kids	300	Peace4Kids provides assistance to at-risk youth in the South Los Angeles neighborhoods of Watts, Willowbrook and Compton. Sponsored by LMU Community and Government Relations.	1/14/2012
15	Neighborhood Advisory Council Meeting	75	Council meeting for Westchester Neighborhood residents. Sponsored by LMU Community and Government Relations.	9/15/11 and 1/19/12
16	New and Future Teachers	150	Workshop designed to teach and support new teachers already placed in schools and future teachers preparing to enter the workforce. Event draws teachers from across Los Angeles. Sponsored by LMU Dept. of Natural Science & LMU School of Education.	10/4/2011
17	PAL Funky Fresh Fashion Show	200	Fundraiser conducted by the Inglewood Police Activities League (IPAL) which is a joint collaboration between the City of Inglewood's Police Department and the Parks, Recreation and Community Services Department. This event raises fund for IPAL Program year-round services to help prevent and reduce juvenile crime and delinquency in the City of Inglewood. Sponsored by LMU Dept. of Public Safety.	1/7/2012
18	Race for Success 5K	300	The proceeds from the Race for Success benefit the local elementary, middle and high schools in Westchester and Playa del Rey. This event has been able to raise funds each year to save programs that would otherwise have been cut due to decline in budgets. Sponsored by LMU Community & Government Relations.	5/21/11 and 5/19/12

19	Sober Living Coalition General Meeting	80	The Coalition is an organization of independent sober living providers who operate over 350 sober living homes across Los Angeles County. The Coalition establishes standards for member homes in areas of safety, health, training and recovery support. It also ensures compliance with standards, serves as a forum for member education and assistance, and seeks recognition and respect for quality sober living.	1/15/2011
20	Specialty Foundation Board Meeting	27	The Specialty Family Foundation seeks to alleviate the conditions that lead to persistent poverty. The primary program areas employed to achieve these ends include expanding educational opportunities in low-income communities, and supporting long-term residential treatment for people struggling with substance abuse and alcoholism. More specifically, the Foundation supports inner-city Catholic education, and long-term residential treatment for women with children. Sponsored by LMU School of Education.	9/26/2011
21	Technology Leadership Conference	150	National conference for principals from across the country. Sponsored by LMU School of Education.	6/27/2012
22	Tiger Graduation	100	TIGER Graduates are K-12 students who participate in the Tiger Program (more info above). Sponsored by LMU School of Education.	10/10/2011
23	Tiger Town Hall Meeting	150	Provided meeting space for town hall meeting organized by the Learning Rights Law Center's TIGER Parents – a group focused on engaging and organizing parents to discuss their needs in supporting their children with disabilities in the public school system. The group reaches over 150 families from 15 school districts throughout Los Angeles County. Sponsored by LMU School of Education.	11/19/2011
24	Westchester High School AP Testing	100	Provided classroom space for students of Westchester High School to take standardized Advanced Placement tests for college credit upon high school graduation.	5/1/11-5/12/11. Will repeat in 2012 but dates are not finalized yet
25	Westchester High School Graduation	1200	Provided a venue for Commencement Ceremony for graduating seniors of Westchester High School.	6/25/2012
26	Westchester High School Town Hall	75	Provided meeting space for faculty and parents of Westchester High School.	4/13/2011
27	Playa Vista Community Meeting	100	Provided meeting space for the group.	2/22/2012
28	Aspire Public Schools	200	Provided conference space for the Aspire organization, California's top-performing large school system serving predominantly low-income students.	2/4/2012
29	The Assoc of Catholic Student Council	200	Provided both assembly and classroom space for student leadership development program for catholic schools.	1/29/2012

Exhibit B

Meeting Room Costs Associated With Section 3.1.3.3

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

Event Setup: \$20 /hr

Normal university business hours are Monday –Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting which requires setup.

Audio-Visual (AV) Attendant: \$30/ hr

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

Cleaning: \$30 / hr

If the event requires or results in the need to schedule additional custodial or grounds staff, or carpet cleaning, there will be a charge. Events with guest counts of 100 or greater require a minimum of two custodial staff.

Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

Parking & Security: \$25-\$35 / hr, Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

Exhibit C

William H. Hannon Library Historic Exhibits and Collections

Public Exhibits and Collections / May 2011 through February 2012

Access:

Access to the William H. Hannon Library is always free and open to the public from 8 a.m. to 8 p.m. Monday through Friday, and 11 a.m. to 8 p.m. on Saturday and Sunday. (Note: access hours may be limited during University breaks and holidays)

LMU Alumni and Westchester and Playa Del Rey residents (with proof of residence) may apply for a free guest library card that offers access to the library between 8 p.m. and 2 a.m. Sun-Th, and 8 p.m. and midnight Fri-Sat. Any visitor can purchase an annual library card that includes borrowing privileges.

Library Resources and Collections:

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use **all** of the library's resources once inside the building. These resources include a print collection of nearly 500,000 volumes, 90 computers, access to the campus wireless network, over 250 online subscription databases, expert research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

Library Exhibits:

Over the past 12 months, the William H. Hannon Library has hosted 16 exhibits featuring items from our collections and those from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

March – June 2011

From the Page to the Projector / LMU Department of Archives & Special Collections

This exhibit explored the collaborative processes that take the printed book to the screen. It drew on LMU's extensive holdings, documenting more than fifty years of film history and various stages of the film making process.

July – October 2011

Learn. Lead. Serve. 100 years of Student Life at LMU / LMU Department of Archives & Special Collections

Centennial retrospective featuring photographs, student publications, memorabilia, and other highlights from the University Archives.

August – November 2011

Undergraduate Library Research Award / LMU Library

Featured student projects and objects from the library's collections that informed the winning submissions of the 2011 Undergraduate Library Research Award

October – December 2011

Sustaining Splendor: Art & Artifacts in the Library's Special Collections / LMU

Department of Archives & Special Collections

This exhibit showcased important gifts of fine art and historical artifacts. Featured were works by well-known Spanish artists such as Goya and Dalí, intriguing souvenirs from the American Civil War, medieval badges of England, splendid examples of Japanese netsuke, prints, drawings and sculpture by notable German Expressionists, postcard collections that encompass a world-wide view of the 20th century, an ancient Chinese battle helmet, and many other wonderful items.

October – November 2011

Religious Dialogue in the City of Angels / LMU Center for Religion & Spirituality & Department of Archives & Special Collections

This exhibit featured historic text and images that told the story of the University's role in the promotion dialogue across faiths in southern California.

November 2011

Día de los Muertos / Chicana/o Latina/o Student Services & Latina/o Staff Association

Public altar and informational display about Día de Los Muertos, the Day of the Dead

November 2011

Remembering the Holodomor / Huffington Ecumenical Institute

The Holodomor, the Ukrainian famine of 1932-1933, was an artificial measure, undertaken by the regime of Joseph Stalin within the implementation of the Soviet project. This exhibition examined the history and aftermath of the with testimony from survivors and reproductions of archival material

January 2012

Lions & Roses: LMU Centennial & the Tournament of Roses Parade / LMU

Department of Archives & Special Collections

Exhibit included postcards from across the 20th century as well as a rare photo of the Loyola University marching band in the parade in 1938, and included photographs from the 2011 LMU Rose Parade float. Excerpts from the Los Angeles Times Historical database, one of the library's many electronic resources, provided background to the postcard images.

January – February 2012

Sustainability / LMU Family of Schools

3rd annual LMU Family of Schools art exhibit showcasing K-5 students' artistic interpretations of the theme "Sustainability."

January–March 2012

Sustaining Scholarship: Archival Collections at the William H. Hannon Library /
LMU Department of Archives & Special Collections

Exhibit highlights the research, historical, and teaching value of the department's manuscript collections for the university, the scholarly community, and the broader public. Featured materials include photographs, printed ephemera, authors' rough drafts, maps, personal correspondence, and newspapers.

February 2012

Black History Month / Office of Black Student Services & LMU Library

The exhibit contained such artifacts as authentic shackles used during the slave trade, publications from LMU faculty about African American heroes, artifacts concerning Black History from LMU's Special Collections, and more.